

Jefferson County Public Service District

Jefferson County Public Service District Special Board Meeting June 13, 2016

The special meeting of the Jefferson County Public Service District was held at 10:00AM on Monday, June 13, 2016 at the District's office in Kearneysville. Those in attendance included: Chairman, Peter Appignani (speakerphone); Secretary, Richard Weese (speakerphone); Treasurer, Bill Strider; PSD General Manager, Susanne Lawton; Administrative Assistant, Ashley Stottlemeyer; District Legal Counsel, Jim Kelsh (speakerphone); and liaison for the County Commission, Commissioner Jane Tabb.

Treasurer Bill Strider called the meeting to order at 10:00AM.

Consider Capital Improvement Fee agreement with Uniwest for new hotel in Jefferson Crossing

Ms. Lawton explained to the Board in the past the District entered into Capital Improvement Fee (CIF) agreements with Uniwest for the Hampton Inn and Holiday Inn using .44 per Equivalent Dwelling Unit (EDU) and now the Board must decide on the amount of the EDU to charge the proposed Home 2 Suites hotel. Ms. Lawton informed the Board that the Charles Town Utility Board discussed this issue at their June 8th meeting and agreed to offer the new hotel the same EDU basis for the 91 room structure.

Action: Motion made by Mr. Appignani and seconded by Mr. Strider to approve the CIF agreement with Uniwest as presented using the .44 per EDU per room.

Mr. Appignani questioned that the CIF may not get final approval from the Public Service Commission (PSC) in the sewer rate case, but the agreement doesn't clarify refunds of the Districts portion of the CIF. Mr. Kelsh is going to add a contingency to the agreement clarifying this.

Action: Mr. Appignani amended his original motion and Mr. Strider seconded to approve the CIF agreement with Uniwest with a caveat that Mr. Kelsh amend the CIF agreement with Uniwest to protect the District to not have to be on the hook for paying the CIF portion to Charles Town if the CIF is denied by the PSC. Approved 2-1. Mr. Weese voted against the motion.

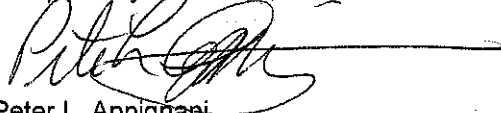
The Board would like to discuss possible revisions to the EDU chart that is included in the District tariff at the next regular Board meeting.

Action: Motion made by Mr. Appignani and seconded by Mr. Weese to adjourn. Unanimously approved.

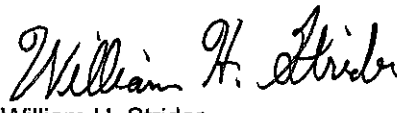
There being no further business at this time, the meeting was adjourned at 10:17AM.

The next regular meeting is scheduled for July 5, 2016 at 7:00pm at 340 Edmond Road, Suite A at the Districts office in Kearneysville.

Respectfully Submitted,



Peter L. Appignani
Chairman



William H. Strider
Treasurer