

Jefferson County Public Service District

Jefferson County Public Service District Special Board Meeting July 1, 2015

The special meeting of the Jefferson County Public Service District was held at 10:00AM on Wednesday, July 1, 2015 at the District's office in Kearneysville. Those in attendance included: Chairman, Peter Appignani; Secretary, Richard Weese (speakerphone); Treasurer, Bill Strider; PSD General Manager, Susanne Lawton; Administrative Assistant, Ashley Stottlemeyer; District Legal Counsel, Jim Kelsh (speakerphone); and liaison for the County Commission, Commissioner Jane Tabb.

Chairman Peter Appignani called the meeting to order at 10:00AM.

Public Comment

None.

Review and approval of press releases related to sewer project and utility consolidation

Action: Motion made by Mr. Strider and seconded by Mr. Weese to approve the press releases related to the sewer project and utility consolidation as presented.

A brief discussion was held by the Board. Mr. Appignani was disappointed with the press releases and made several comments regarding his dismay. Mr. Strider and Mr. Weese had no comments. Mr. Appignani suggested voting for the press releases one at a time.

Action:

- 1) "District Supports Utility Consolidation Discussions" press release – Approved 2-1. Mr. Appignani voted against.
- 2) "Jefferson County PSD works creatively to serve its customers in a cost effective manner" press release – Approved 2-1. Mr. Appignani voted against.
- 3) "PSD's Sewer Project Receives Funding Approval" press release – Unanimously approved.

Policy for issuance of press releases and communication with media by District Staff

Action: Motion made by Mr. Strider and seconded by Mr. Weese to allow the District's General Manager to issue press releases and communication with media, district customers, and the public in accordance with the positions description for the District's General Manager.

A brief discussion was held by the Board. The Board reviewed the job description of the General Manager to try to clarify this issue. Mr. Appignani stated that he would like press releases coming from the Board to be approved by the Board prior to submittals; however, he does not have a problem with staff or other Board members commenting to the media if they are contacted by the media and respond on behalf of themselves. Both Mr. Strider and Mr. Weese agree with Mr. Appignani. Mr. Strider retracts his original motion.

Action: Motion made by Mr. Strider and seconded by Mr. Weese to authorize the General Manager to issue press releases indicating in such press releases it is being issued in the capacity of the General Manager of the District as issues arise. Unanimously approved.

Action: Motion made by Mr. Weese and seconded by Mr. Strider to adjourn. Unanimously approved.

There being no further business at this time, the meeting was adjourned at 10:20AM.

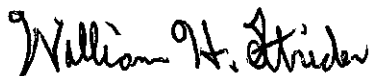
Special Board Meeting
July 1, 2015

The next regular meeting is scheduled for July 6, 2015 at 7:00pm at 340 Edmond Road, Suite A at the Districts office in Kearneysville.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Peter L. Appighani". The signature is fluid and cursive, with a prominent initial "P" and a long, sweeping underline.

Peter L. Appighani
Chairman

A handwritten signature in black ink, appearing to read "William H. Strider". The signature is cursive and somewhat stylized, with a large initial "W" and a distinct "S" at the end.

William H. Strider
Treasurer