

# Jefferson County Public Service District

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## Jefferson County Public Service District Special Board Meeting June 11, 2013

The special meeting of the Jefferson County Public Service District was held at 7:00PM on Tuesday, June 11, 2013 at the District's office in Kearneysville. Those in attendance included: Chairman, Jim Cummins; Secretary, Peter Appignani; Treasurer, Bill Strider; PSD General Manager, Susanne Lawton; Administrative Assistant, Ashley Stottlemeyer; and Liaison for the County Commission, Commissioner Jane Tabb.

Chairman Cummins called the meeting to order at 7:00PM.

The Board called Cam Siegrist and Jim Kelsh from Bowles Rice for the items concerning the water and sewer bonds.

### Consider approval of R. Christopher Goodwin & Associates proposal for the additional archeological services for the water systems project

**Action:** Motion made by Mr. Appignani and seconded by Mr. Strider to approve the Professional Engineering Services Proposal – Amendment No. 2 by Gwin Dobson & Foreman for the Cavaland and Glen Haven water system project.

**Action:** Motion made by Mr. Appignani and seconded by Mr. Strider to approve the Phase 1 Archeological Survey for Supplemental Testing proposal by Gwin Dobson & Foreman for the Cavaland and Glen Haven water system project.

### Possible action(s) with respect to: (i) the Jefferson County Public Service District's water system design revenue bonds authorized by the District at its June 3, 2013 meeting; (ii) the District's sewer revenue bonds authorized by the District at its May 6, 2013 meeting; and/or (iii) the projects being financed with the proceeds of either of such bonds

**Action:** Motion made by Mr. Appignani and seconded by Mr. Strider to approve the Resolution No. 1 as follows:  
RESOLUTION OF THE PUBLIC SERVICE BOARD OF THE JEFFERSON COUNTY PUBLIC SERVICE DISTRICT APPROVING INVOICES RELATING TO ENGINEERING AND OTHER SERVICES FOR THE CAVALAND & GLEN HAVEN WATER SYSTEM IMPROVEMENTS PROJECT AND AUTHORIZING PAYMENT THEREOF.  
Unanimously approved.

**Action:** Motion made by Mr. Appignani and seconded by Mr. Strider to approve the Requisition as follows:  
RESOLUTION OF THE PUBLIC SERVICE BOARD OF THE JEFFERSON COUNTY PUBLIC SERVICE DISTRICT APPROVING INVOICES RELATING TO ENGINEERING AND OTHER SERVICES IN CONNECTION WITH THE JEFFERSON COUNTY PUBLIC SERVICE DISTRICT SEWER REVENUE BONDS , 2013 SERIES A in total of \$1,062,900.  
Unanimously approved.

### Interview engineering firms to provide general consulting services

**Action:** Motion made by Mr. Cummins and seconded by Mr. Appignani to convene into executive session to interview prospective engineering firms for general services. Unanimously approved.

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**Action: Motion made by Mr. Appignani and seconded by Mr. Strider to return to public session. Unanimously approved.**

**Action: Motion made by Mr. Appignani and seconded by Mr. Strider to adjourn. Unanimously approved.**

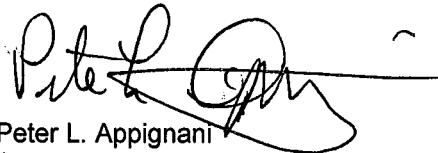
There being no further business at this time, the meeting was adjourned at 9:20PM.

The next regular meeting is scheduled for July 1, 2013 at 7:00pm at 340 Edmond Road, Suite A at the Districts office in Kearneysville.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "J.D. Cummins". The signature is fluid and cursive, with a large initial "J" and "C".

James D. Cummins  
Chairman

A handwritten signature in black ink, appearing to read "Peter L. Appignani". The signature is cursive and somewhat stylized, with a large initial "P" and "A".

Peter L. Appignani  
Secretary