

**Jefferson County Public Service District
Special Board Meeting
September 2, 2009**

The special meeting of the Jefferson County Public Service District was held at 10:00AM on Wednesday, September 2, 2009 at the District's office in Kearneysville. Those in attendance included: Chairman, Joe Hankins; Secretary, Jim Cummins (via speakerphone); Treasurer, Jack Lantzy (via speakerphone); and PSD General Manager, Susanne Lawton. Substituting for Administrative Assistant, Ashley Wilt, was Receptionist, Amy Cogle taking notes. The purpose of the meeting was to pay the District's monthly bills due to the September Board meeting occurring later in the month.

Chairman Hankins called the meeting to order at 10:05AM.

Disbursements

Action: Motion made by Mr. Lantzy and seconded by Mr. Cummins to approve disbursements for the Public Service District expenses in the amount of \$149,761.96. Unanimously approved.

Action: Motion made by Mr. Lantzy and seconded by Mr. Cummins to approve disbursements for Cavaland expenses in the amount of \$1,292.97 and Glen Haven water expenses in the amount of \$1,409.85. After a brief discussion and clearing up confusion of the disbursement sheets, Mr. Lantzy amended the motion and Mr. Cummins seconded to approve disbursements for Cavaland expenses in the amount of \$1,689.60 and Glen Haven water expenses in the amount of \$2,183.61. Unanimously approved.

Approve transfer of \$2,596.76 from Sewer Security Deposit account into Sewer Operating account for security deposit refunds

Action: Motion made by Mr. Lantzy and seconded by Mr. Cummins to approve transfer of \$2,596.76 from sewer security deposit account into sewer operating account for security deposit refunds. Unanimously approved.

Approve transfer of \$50.92 from Glen Haven Security Account into Glen Haven Operating Account for Security Deposit Refunds

Action: Motion made by Mr. Lantzy and seconded by Mr. Cummins to approve transfer of \$50.92 from Glen Haven Security Account into Glen Haven Operating Account for Security Deposit Refunds. Unanimously approved.

Action: Motion made by Mr. Lantzy and seconded by Mr. Cummins to adjourn the special meeting. Unanimously approved.

The meeting was adjourned at 10:12AM.

Respectfully Submitted,

Joe Hankins, Chairman
Board of Directors

Jack Lantzy, Treasurer
Board of Directors