

**Jefferson County Public Service District
Special Board Meeting
May 21, 2008**

The special meeting of the Jefferson County Public Service District was held at 1:00pm on Wednesday, May 21, 2008 in the meeting room of the Charles Town Library. Those in attendance included: Chairman, Joe Hankins; Secretary, Jim Cummins; Treasurer, Jack Lantzy; and Susanne Lawton, General Manager PSD.

Chairman Hankins called the meeting to order at 1:10pm.

The purpose of the meeting was to interview engineering firms for provision of comprehensive engineering services related to water systems at Glen Haven and Cavaland.

- Action: Motion made by Mr. Lantzy and seconded by Mr. Cummins to convene in executive session for the purpose of interviewing engineering firms. Unanimously approved.**
- Action: Motion made by Mr. Lantzy and seconded by Mr. Cummins to return to public session. Unanimously approved.**
- Action: Motion made by Mr. Cummins and seconded by Mr. Lantzy to select the qualification package from Gwin, Dobson, & Foreman engineering firm and direct staff to contact firm to develop a cost estimate. Unanimously approved.**
- Action: Motion made by Mr. Lantzy and seconded by Mr. Cummins to adjourn. Unanimously approved.**

The meeting was adjourned at 5:20 pm.

Respectfully Submitted,

Joe Hankins, Chairman
Board of Directors

Jim Cummins, Secretary
Board of Directors