

**Jefferson County Public Service District  
Special Board Meeting  
July 15, 2008**

The special meeting of the Jefferson County Public Service District was held at 7:00pm on Tuesday, July 15, 2008 at the PSD office. Those in attendance included: Chairman, Joe Hankins; Secretary, Jim Cummins; Treasurer, Jack Lantzy; General Manager PSD, Susanne Lawton; and Administrative Assistant, Ashley Wilt.

Chairman Hankins called the meeting to order at 7:01pm.

Consider approval for extra items for new building

Mr. Nilsen from AskNeal, Inc., sent the District revised quotes with much more detail, which came in lower than the cost estimates he supplied from the July Board meeting. To install the wire for the VoIP communications, Security, Access Control, Meeting Room AV, and Surveillance during the building process, it would be of great benefit and lower costs than to wire later. Mr. Nilsen reviewed the Districts phone and internet bills and found ways for the District to cut unnecessary costs. The Board believes these capabilities will be a great benefit to staff and the public.

**Action: Motion made by Mr. Cummins and seconded by Mr. Lantzy to authorize the District to move forward with the 4 items listed on the quote from AskNeal, LLC for the new office building totaling \$26, 362.24 and authorize the General Manager to execute necessary documents. Unanimously approved.**

Consider approval for an archeological consultant to perform a Phase I Archeological Survey for the proposed Flowing Springs WWTP and collection system

The District received 3 proposals from companies to perform a Phase 1 Archeological Survey. The companies included R. Christopher Goodwin & Associates, Inc. for a price of \$19, 187.78; Cultural Resources, Inc. for \$19, 060.00; and Horizon Research Consultants, Inc. for \$24, 435.61.

**Action: Motion made by Mr. Cummins and seconded by Mr. Lantzy to accept the proposal from R. Christopher Goodwin & Associates for \$19, 187.78 to conduct a Phase I Archeological Survey and authorize the Chairman or General Manager to execute the notice to proceed. The District will submit a 25% down payment to get the contract moving forward. Unanimously approved.**

**Action: Motion made by Mr. Lantzy and seconded by Mr. Cummins to adjourn. Unanimously approved.**

The meeting was adjourned at 7:40 pm.

Respectfully Submitted,

Joe Hankins, Chairman  
Board of Directors

Jim Cummins, Secretary  
Board of Directors