

**Jefferson County Public Service District  
Special Board Meeting  
September 8, 2005**

The special meeting of the Jefferson County Public Service District was held at 1:00pm on Thursday, September 8, 2005 in the meeting room of the Charles Town Library. Those in attendance included: Chairman, Marty Kable; Treasurer, Jack Lantzy; and Secretary, Joe Hankins. Also present were Susanne Lawton, General Manager PSD; Greg Corliss, County Commissioner (Commission Liaison to the Public Service District); Will Smith and Zane Summerfield, Pentree Inc.; and Jim Kelsh, Esquire. The purpose of the work session was to inform the public and receive comments on the JC PSD Facility Plan Amendment for Flowing Springs Corridor with Discussion on Wastewater Treatment Plants and on the Breckenridge Pump Station Diversion Project.

Chairman Kable called the meeting to order at 1:00pm.

Staff Update, Board Consideration and Action on Breckenridge Pump Station Diversion Project

Jim Kelsh updated the Board and public on the contract between the District and Ranson for the Breckenridge pump station diversion. In a previous March 2004 diversion agreement, the Public Service District was permitted to send up to 600 gallons per minute to the Flowing Springs pump station from the Breckenridge pump station in order for the pumps at the Flowing Springs pump station to have enough flows at start up. At the September 1<sup>st</sup> Board meeting, Marty Kazmierczak of View Engineering and Dave Taylor from Resources International, who designed the Flowing Springs pump station, propose that the District send all of their flow to Ranson's pump station and they will, in turn, divert some back to PS 3-6. Mr. Kazmierczak and Ranson City Manager, David Mills, were both present to answer any further questions the Board had on this item. Mr. Kelsh drafted a letter of understanding/intent and circulated to the City of Ranson and the Builders Consortium. The letter states the District will undertake its best efforts to obtain financing to reimburse Ranson's Builder Consortium for \$100,000 of the estimated \$216,000 cost of the diversion project. The Ranson Builders Consortium is responsible for the full cost for the project should the District's best efforts to obtain financing fail at the Public Service Commission. The District must get approval from the Public Service Commission for any loan agreement that obligates the District. Technical modifications were made to Mr. Kelsh's prior draft of intent by the City of Ranson.

**Action:**                    **Motion made by Mr. Hankins and seconded by Mr. Lantzy to enter into the drafted letter of intent with changes capping the financial obligations and authorize the Chairman to execute the final draft. Motion amended by Mr. Hankins and seconded by Mr. Lantzy to include the Board's understanding and approval of**

**the technical plans submitted. Amendment to the motion was unanimously approved after discussion. The original motion was unanimously approved.**

Facility Plan Amendment for Flowing Springs Corridor with Discussion on Wastewater Treatment Plant Option Prioritization, Value Engineering and Capacity Fees as a Financing Tool

This work session was to inform and accept comments from the public about this facility plan. The goal is to have full understanding and support before submission to the WV Public Service Commission. Zane Summerfield and Will Smith updated the Board on this issue. Richard Parks and David Schlott of Arro Engineering discussed their value engineering assessment of the District's plans. Pentree revised the plan to increase wastewater flow capacity, incorporating some of Arro Engineering's value engineering recommendations for the Flowing Springs corridor. The possible locations for the new wastewater treatment plant(s) are near Halltown at the Aggregate Industries site and/or downstream near Millville at the Old Standard site. Chairman Kable encouraged public comment throughout the meeting and the meeting was video recorded to fully capture public input. The Board was pleased with the public turnout, in particular noting the presence of all County Commissioners and the Executive Director of JCPZ&E.

The Board would like to make a decision in which they have the community and other county officials' full support. Since this meeting was only a work session, no decision was taken at this time by the Board.

The meeting was adjourned at 3:10pm.

Respectfully Submitted,

Marty Kable, Chairman  
Board of Directors

Joe Hankins, Secretary  
Board of Directors