

Board of Directors
Special Meeting
April 5, 2004

Meeting called to order at 7:00 P.M. Members of the Board present: Marty Kable and Jack Lantzy. Also Present: Susanne Lawton, General Manager PSD.

Approval of Monthly Bills – Jack Lantzy made a motion to approve disbursements for Cavaland in the amount of \$685.00. Chairman Kable seconded the motion. Approved 2-0. Jack Lantzy made a motion to approve disbursements for Glen Haven in the amount of \$2,347.27. Chairman Kable seconded the motion. Approved 2-0. Jack Lantzy made a motion to approve disbursements for the PSD in the amount of \$136,989.84. Chairman Kable seconded the motion. Approved 2-0.

General Manager's Paycheck - Jack Lantzy wanted the record to show that he permitted the General Manager to sign two of her paychecks while the Chairman was out of town. The copies of the checks were faxed to Mr. Lantzy for approval before cashing.

Approve Security Deposit Refund Transfers – Jack Lantzy made a motion to transfer \$1,061.92 from the Sewer Security Deposit Account into the PSD Regular Checking Account. Chairman Kable seconded the motion. Approved 2-0.

Approve Transferring \$917.53 From the Huntfield B Bonds Account To The Sewer Operating Account – Jack Lantzy made a motion to transfer \$917.53 from the Huntfield B Bonds Account to the Sewer Operating Account. Chairman Kable seconded the motion. Approved 2-0.

Jack Lantzy made a motion to have the General Manager close the Huntfield B Bonds Account. Chairman Kable seconded the motion. Approved 2-0.

Approve Transferring \$739.65 From The Cost of Issuance 2 Account Into The Sewer Operating Account – Jack Lantzy made a motion to transfer \$739.65 from the Cost of Issuance 2 Account into the Sewer Operating Account. Chairman Kable seconded the motion. Approved 2-0.

Jack Lantzy made a motion to have the General Manager close the Cost of Issuance 2 Account. Chairman Kable seconded the motion. Approved 2-0.

Approve Transferring \$25,392.75 From The Cost of Issuance 3 Account Into The Sewer Operating Account – Jack Lantzy made a motion to transfer \$25,392.75 from the Cost of Issuance 3 Account into the Sewer Operating Account to pay Charles Town for flow meters. Chairman Kable seconded the motion. Approved 2-0.

Meeting adjourned at 8:30 PM.

The next meeting will be held on April 19, 2004 at 7:00 P.M. at the Jefferson County Courthouse, Circuit Court Room, 100 East Washington Street.

Respectfully submitted,

Marty Kable, Chairman
Board of Directors

Jack Lantzy, Treasurer
Board of Directors