

NOTICE OF SPECIAL MEETING

Saturday, January 24, 2004

at the Jefferson County Public Service District Office

210 W. Third Avenue

Ranson, WV

1:00 P.M.

Agenda

New Business:

- Approval of Monthly Bills.
- Consideration of Financial Contribution for Upgrades to the Charles Town Treatment Plant.
- Consideration of Adjusting Incorrect General Ledger Balances.
- Approval of Supplemental Agreement from Pentree for Engineering Services for Relocating Line Along WV 9 at Burr Interchange.
- Appoint an Acting Secretary.
- Adopt BB&T Resolutions for Check Signing Authority.
- Public Comments.