

Jefferson County Public Service District

Jefferson County Public Service District Public Work Session January 18, 2012

The public work session of the Jefferson County Public Service District was held at 10:00AM on Wednesday, January 18, 2012 at the District's office in Kearneysville. Those in attendance included: Chairman, Jim Cummins; Secretary, Peter Appignani; Treasurer, Bill Strider; PSD General Manager, Susanne Lawton; Administrative Assistant, Ashley Stottlmyer; District Legal Counsel, Jim Kelsh (speakerphone); Pentree Engineer, Zane Summerfield (speakerphone); liaison for the County Commission, Commissioner Lyn Widmyer; and Gwin, Dobson, & Foreman representative, Matt Harper (speakerphone).

Chairman Cummins called the meeting to order at 10:02AM.

Discuss Options and Process Path for Creating/Revising PSD Strategic Plan

A discussion took place regarding the draft strategic plan the District is currently preparing. With the denial of the Flowing Springs wastewater treatment plant certificate case, the District has been drafting an RFP and statement of expectations for a strategic plan for long term planning of infrastructure in the County. As part of the strategic plan, the District discussed alternatives for continuing with the collection system plan. Maurice Gladhill and Fred Gates, developer and engineer for the proposed Aspen Greens development, were present to comment on the collection system plan the District may continue with since the Flowing Springs project failed. Also present were Andy Blake, Acting City Manager, and David Mills, Economic Development Director, to take part in the discussions on the District's short and long term infrastructure plans. They suggested possibly entering into a partnership with the City of Ranson for upgrading transmission lines and redirecting flows. This partnership could possibly include the redirecting of the District flows to Ranson's Flowing Springs Pump Station. Staff will evaluate this option for the February regular Board meeting.

Action: No action taken by the Board.

Discuss Options from Gwin, Dobson & Foreman on Glen Haven and Cavaland Water Systems

Matt Harper from Gwin, Dobson & Foreman was present by speakerphone to discuss the cost options for upgrading each system. The Board is going to present the costs relating to Cavaland to the Shepherdstown Water and Sanitary Board at their next meeting on January 25th and, depending on the feedback from Shepherdstown, discuss the District's options for Cavaland at our next regular Board meeting in February. The District would like to move forward with drafting an application to the West Virginia Infrastructure and Jobs Development Council for the Glen Haven water system. This item too will be added and discussed at the February regular meeting.


Action: No action taken by the Board.

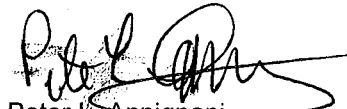
Action: Motion made by Mr. Strider and seconded by Mr. Appignani to adjourn. Unanimously approved.

There being no further business at this time, the meeting was adjourned at 12:16PM

The next regular meeting is scheduled for February 6, 2012 at 7:00pm at 340 Edmond Road, Suite A at the District's office in Kearneysville.

Respectfully Submitted,


James D. Cummins
Chairman


Peter L. Appignani
Secretary